



EMPLOYEE SERVICES

**Services At-A-Glance**



**BENEFITS**

- Absence Reporting
- Accommodations
- Leaves of Absence
- Life Events
- Kronos Liason
- Open Enrollment
- Retirement
- Worker's Compensation



**EMPLOYEE RELATIONS**

- Coaching Assistance
- Conflict Management
- Contract/Policy Interpretation
- Hearing Preparation Guidance
- Investigational Inquiries
- Performance Management
- Union Negotiations



**EMPLOYMENT LIFE CYCLE**

- Job Postings
- Job Description Assistance
- Talent Acquisition
- Compensation
- Onboarding
- I9
- System Access/Removal
- Career/Employee Development
- Reclassifications
- Retention
- Separation



**OTHER**

- Apprenticeship Program
- ESL Coordination
- Internship Program
- Organizational Charts
- Road Shows
- Strategic Alignment
- Succession Planning
- Complimentary Notary Public Services

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**Walk-up Window:** Monday - Friday 8am-4pm