EMPLOYEE SERVICES

Services At-A-Glance

**BENEFITS**
- Absence Reporting
- Accommodations
- Leaves of Absence
- Life Events
- Kronos Liaison
- Open Enrollment
- Retirement
- Worker’s Compensation

**EMPLOYEE RELATIONS**
- Coaching Assistance
- Conflict Management
- Contract/Policy Interpretation
- Hearing Preparation Guidance
- Investigational Inquiries
- Performance Management
- Union Negotiations

**EMPLOYMENT LIFE CYCLE**
- Job Postings
- Job Description Assistance
- Talent Acquisition
- Compensation
- Onboarding
  - I9
  - System Access/Removal
- Career/Employee Development
- Reclassifications
- Retention
- Separation

**OTHER**
- Apprenticeship Program
- ESL Coordination
- Internship Program
- Organizational Charts
- Road Shows
- Strategic Alignment
- Succession Planning
- Complimentary Notary Public Services

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F: 856-225-6270

**Newark**
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SUPPORTING TODAY, ENVISIONING TOMORROW.