Background

Rutgers University has clinics that generate medications for disposal which include the following:

- Non-DEA prescription and over the counter (OTC) drugs
- DEA controlled substances

REHS has developed this procedure to assist research laboratories and clinics in disposing of their medications properly. Departments are encouraged to return medications to the supplier when possible.

Storage and Disposal Requirements for Non-DEA Prescription and Over the Counter (OTC) Drugs

Proper Container Management and Labeling Requirements for the Disposal of Non-DEA Prescription and Over the Counter (OTC) Drugs

These types of medications should be collected in 5 gallon screw top pails, 1 gallon screw top containers or Ziplock bags. The 5 gallon and 1 gallon containers are available from REHS at no charge. An inventory sheet must be generated to identify the contents of each container (see attachment I). The container must be marked with a Rutgers University Hazardous Waste Pharmaceuticals label that reads “Non-DEA Prescription and Over the Counter (OTC) Drugs for Disposal” (see attachment II).

Disposal of Non-DEA Medications

All non-DEA prescription and Over the Counter (OTC) Drugs are to be disposed of through REHS. To request a pickup of these medications you will need to submit a pickup request when the container is ¾ full. All waste pick-up requests must be submitted online at [http://halflife.rutgers.edu/forms/hazwaste.php](http://halflife.rutgers.edu/forms/hazwaste.php)

Please plan accordingly and make your request to allow 5 business days for pick-ups from on-campus labs and clinics and 10 business days for off-campus labs and clinics.
Storage and Disposal Requirements- DEA Controlled Substances

DEA regulated Controlled Substances which are to be disposed of must be collected in separate containers and not comingled with non-DEA prescription and Over the Counter (OTC) Drugs. DEA regulated Controlled Substances for disposal are not managed through REHS.

The following links provided specific guidance for the disposal of DEA Controlled Substances:

**Rutgers University DEA Controlled Substances Disposal Guidelines flow chart** (This flow chart provides various disposal options based on the source and types of DEA Controlled Substances). This chart can be found at:


**Rutgers University Policy for DEA Controlled Substances** (This policy provides information regarding the prescription and disposal of Schedule II DEA Controlled Substances):

[https://policies.rutgers.edu/100211-currentpdf](https://policies.rutgers.edu/100211-currentpdf)

**Rutgers University - Comparative Medicine DEA Controlled Substances Webpage** (This website provides access to DEA form 41, along with additional forms and resources):

[https://policies.rutgers.edu/90-2-3-currentpdf](https://policies.rutgers.edu/90-2-3-currentpdf)

**Alphabetical Listing of DEA Controlled Substances** (This list will help you determine if the items you have are listed as DEA Controlled Substances):


If you have questions about properly disposing of your medications, please contact REHS at (848) 445-2550.
ATTACHMENT I

RUTGERS UNIVERSITY NON-DEA PRESCRIPTION / OTC DRUG INVENTORY LIST

Building Name _____________________
Lab / Clinic # ________________

<table>
<thead>
<tr>
<th>Prescription/OTC Drug Name</th>
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HAZARDOUS WASTE PHARMACEUTICALS
(For Satellite Accumulation Areas)
Rutgers, The State University of New Jersey

Chemical Contents: (% vol. or % weight) circle one

__________________________ %  _________________________%
__________________________ %  _________________________%
__________________________ %  _________________________%
__________________________ %  _________________________%

Are heavy metals present? Yes No (If yes, add to chemical contents section)

SAA Manager: ___________________________ Telephone: ___________________________

Campus: ___________________________ Bldg.: ___________________________ Rm#: ___________________________

Have Accumulation Limits Been Exceeded: YES NO (Circle One)

(55-Gallons Hazardous Waste and/or 1-Quart or 2.2 Pounds of Acutely Hazardous Waste)

If yes, please indicate date excess accumulation began: __________/________/________

IN CASE OF EXCESS ACCUMULATION, CONTACT REHS IMMEDIATELY: 848/445-2550

Ignitable Toxic Corrosive Compressed Reactive Gas