



Department of Transportation Services  
Rutgers, The State University of New Jersey  
55 Commercial Avenue  
New Brunswick, NJ 08901

<http://rudots.rutgers.edu>  
848-932-7744

### RBHS ONE DAY PARKING PERMIT REQUEST FORM

EMAIL TO: Department of Transportation Services [one\\_day@ipo.rutgers.edu](mailto:one_day@ipo.rutgers.edu)

DEPARTMENT \_\_\_\_\_

DEPARTMENT ACCOUNT NUMBER \_\_\_\_\_

DEPARTMENT ADDRESS \_\_\_\_\_

CAMPUS \_\_\_\_\_

DEPT. CONTACT PERSON \_\_\_\_\_

DEPT. PHONE NUMBER \_\_\_\_\_

IPO to be charged \_\_\_\_\_

Number of permits requested \_\_\_\_\_ X \$5.00 per permit

Total Dollar Amount charged to account \$ \_\_\_\_\_

I understand that the cost of \$5.00 per permit will be charged to the IPO listed. Permits will not be processed unless IPO is included. One Day Parking Permits requests are processed within 72 business hours of receipt of completed order form and IPO. Requests for more than 25 permits will take longer to process. Requests must be emailed to [one\\_day@ipo.rutgers.edu](mailto:one_day@ipo.rutgers.edu). Rutgers utilizes license plate recognition technology that captures and reads a vehicle license plate to confirm that the vehicle is registered and has permission to park on campus. One Day permits are electronic, you will not receive a physical hangtag or decal.