



**RUTGERS**  
University Public Safety

**Department of Emergency Services**  
Fire Safety Bureau  
Rutgers, The State University of New Jersey  
55 Commercial Avenue  
New Brunswick, New Jersey 08901

rues.rutgers.edu  
ES@ipo.rutgers.edu

p. 848-932-4800  
f. 732-932-4992

To Applicant,

Attached find an application for a permit pursuant to the Uniform Fire Code.

Please fill out the enclosed application and return it along with the appropriate permit fee payable to:

Rutgers University  
Department of Emergency Services  
55 Commercial Avenue  
New Brunswick, NJ 08901  
Phone: 848-932-4800

**NOTE:** Permit applications must be submitted no later than one week prior to the event date. Permits not received within this time period will not be approved.



### APPLICATION FOR PERMIT

"Permits shall be required, and obtained from the local enforcing agency for the activities specified in this section, except where they are an integral part of a process or activity by reason of which a use is required to be registered and regulated as a life hazard use. Permits shall at all times be kept in the premises designated therein and shall at all times be subject to inspection by the Fire Official." [N.J.A.C. 5:70-2.7 (a)]

Date of application: \_\_\_\_\_

Event Location: \_\_\_\_\_

Event Date: \_\_\_\_\_ Event Time: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Emergency Number: \_\_\_\_\_

Campus: \_\_\_\_\_ Registration Number: \_\_\_\_\_

The above named applicant hereby requests permission to conduct the following activity at the above indicated location:

\_\_\_\_\_  
\_\_\_\_\_

And for the keeping, storage, occupancy, sale, handling or manufacture of the following:

\_\_\_\_\_  
\_\_\_\_\_

(State quantities for each category to be stored, or used and the method stored or used:)

\_\_\_\_\_  
\_\_\_\_\_

I hereby acknowledge that I have read this application, that the information given is correct, and That I am the owner, or duly authorized to act in the owner's behalf and as such hereby agree to comply with the applicable requirements of the fire code as well as any specific conditions imposed by the fire official.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_