

Colleagues:

Effective June 1, the university will allow in-person events and activities to resume in a limited manner that balances our desire to increase on-campus population with our obligation to protect the health and safety of the community. Assuring the health and safety of our community remains a shared responsibility.

As we continue with planning, we must ensure that all events and activities are carried out in compliance with CDC, state, and university requirements and guidelines. Understanding the expansive and decentralized population that we serve, we have developed a tool, the [Event and Activity Certification System](#) (EACS), to help organizers accomplish their jobs in an efficient and coordinated manner and enable the university to capture the information it needs. All events, planned activities, conferences, and non-credit academic programs hosted on university property and involving ten or more people will require certification through EACS.

EACS provides planning guidelines and checklists to assure that current national, state, and university guidelines are met. The system does not evaluate the merit, value, or need of a program, as that must be determined beforehand by the respective chancellor or cabinet-level administrator (or designee). Additionally, the system does not replace what individual planners may already be using. It is intended to complement existing processes.

Certification for summer events (June, July, and August) begins May 17 while certification for fall events begins July 15.

Guidance, Frequently Asked Questions, and EACS can be found at: <https://ipo.rutgers.edu/events>

Questions and concerns should be directed to COVID19@rutgers.edu

As always, **W**ear a face-covering, **W**atch your distance and **W**ash your hands!

Stay safe,

Tony