Colleagues:

I am writing to share important information as Rutgers resumes its practice of hosting summer camps, albeit with significant guidance related to our public health responsibilities related to the ongoing pandemic.

The state has recently issued comprehensive guidance regarding outdoor summer camp activity. Please note that while the state may allow overnight and indoor camps, Rutgers will not permit these activities on campus this summer. Please share as you deem appropriate with those individuals affected. We will also post to the COVID-19 website.

As you review the specific information below, please remember:

- Standard university requirements regarding camps remain in effect. Protection of Minors procedures, insurance certificates, and other administrative requirements must be met.
- Only camps approved by the appropriate chancellor or designee (see below) may be held.
- Camps must be registered in the new Event and Activity Certification System (EACS) https://ipo.rutgers.edu/events

Effective June 1st the university will allow outdoor camps to resume. Please note that there are a number of public health guidelines that must be strictly followed. In order to provide guidance, please see the following:

- With the exception of on-campus daycare centers, at this time, indoor camps are not authorized.
- Overnight camps are not authorized.
- Public Health guidelines, including those Executive Orders in place at the time, must be followed:
  - NJ Executive Order 232
  - NJ Executive Order 234
  - NJ Executive Order 237
  - NJ Department of Health “Guidance for Sports Activities, 3/18/21”
  - NJISIAA guidelines as applicable for high school students
  - CDC guidance with respect to out-of-state individuals
  - Returning to Rutgers document
- Camps must be approved by the appropriate authority (or designee)
  - New Brunswick Athletics: NB Athletic Director
  - Newark and Camden Athletics: respective Chancellor
  - Recreation Camps: respective Chancellor
- Safety and compliance plans, reflecting the guidelines listed above, must be submitted to my office for review. These plans must address inclement weather contingencies, lavatory access, and food service in addition to the state’s requirements summarized below. Please note that NJ Executive Order 237 and the related Guidelines specifically require that all applicable youth camps (as defined in the EO) devise a plan that at a minimum address the areas listed below. While we have provided highlights of NJ Executive Order 237 below, please read the hyperlinked guidelines before devising your own compliance plan:
  - Training
• The youth camp director must review the CDC’s Youth Camp Programs and Camps Readiness and Planning Tool.

  o Healthy Hygiene Practices
    • Staff and campers must be educated on proper hygiene practices, such as the use of face coverings and hand washing.

  o Screening and Admittance
    • Develop a policy for daily wellness screening, which includes education on when a camper or staff member must stay home if feeling sick.

  o Face Coverings and Social Distancing
    • Have a plan for when face coverings must be worn.

  o Infection Control and Monitoring
    • Youth camp programs must utilize prevention and mitigation strategies, such as staggered arrival and drop-off times and documented cleaning/disinfection procedures.

  o Plan for a Sick Camper or Staff Member
    • Youth camp administrators must implement a policy in the event someone tests positive with COVID-19.

  o Intense Cleaning and Disinfecting
    • Devise a cleaning/disinfection plan that frequently cleans shared objects and touched surfaces.

  o Grouping of Campers and Staff
    • Restrict mixing of cohorts and adhere to recommended staff ratios:
      • Staff-to-camper ratios of 1 adult:20 campers (ages 5-17 yrs.)
      • Staff-to-camper ratios of 1 adult:14 campers (ages 2.5 through 4 yrs.)

  o Transportation Services
    • It is recommend that a camp staff member be present on transportation services to ensure social distancing and use of face coverings.

  o Food Service
    • It is recommended that campers bring their own meals, and if that is not possible then self-service food should be avoided and try to utilize pre-packaged food options.

  o Sports and Recreational Activities
    • All sports and recreational activities shall be conducted in accordance with the Organized Sports Guidance and applicable Executive Orders.

  o Attending to High Risk and Special Needs Populations
    • Youth camps should consider adjusting cohort ratios as necessary to promote child safety.

The state’s requirements are exhaustive, and appropriately so in the spirit of promoting the health and safety of our community. The detailed requirements, staffing concerns, prohibition against overnight and indoors camps, and timing constraints (June 1 start date and May release of camps requirements) will result in fewer camps on campus this summer. We aspire to see a busier summer in 2022.

Should you have any questions, please feel free to reach out.

As always, **Wear** a face-covering, **Watch** your distance, **Wash** your hands!
Stay safe,

Tony