



Initiator

1. Initiates the position request

OPTIONAL FOR SELECT DEPARTMENTS



Budget (as applicable)

1. Reviews position request

2. Completes Position Budget Information



Authorizer 2

1. Reviews and approves position request

OR

2. Selects Search Committee Member(s)



UHR Case Manager or Comp Case Manager

1. Classifies and approves position request

2. Publishes the position request



Applicants

1. Applies to the open position request



Search Committee Members

1. Reviews the applications



Applicant Reviewer

1. Reviews the applications

2. Moves the position forward in the hiring process