**Capital Planning Advisory Council (CPAC)**

**Template 1: The Business Plan**

***Draft Date:*** Click here to enter a date.

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 **Project Title:**

**Introduction** (project name, quick overview)

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| Click here to enter text. |

**Program** (what is the project all about and its’ relationship to mission)

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| Click here to enter text. |

**Scope** (physical attributes)

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| Click here to enter text. |

**Benefits** (contribution to academic program and /or pedagogy)

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| Click here to enter text. |

**Financial** (Detail assumptions, numbers will be detailed in the pro-forma – Template 2)

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| Click here to enter text. |

 **Conclusion** (next steps)

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| Click here to enter text. |